



भारत का राजदूतावास, वार्सा  
Embassy of India, Warsaw

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**TENDER NOTICE**

**Subject: Invitation for Competitive tender for installation of LED lighting at the Embassy of India, Warsaw (Poland)**

The Embassy of India, Warsaw invites sealed tenders from professional companies / firms for replacement of approx. 500 lighting sources to LED lights at the Embassy complex at Myśliwiecka Street in Warsaw.

2. The scope of the work, terms and conditions would be as follows:
  - (a) The bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders. For any tender related enquiry / clarification / site visit, please contact Ms. Barbara Dmowska by e-mail [estt.warsaw@mea.gov.in](mailto:estt.warsaw@mea.gov.in) or by phone 00-5400009
  - (b) A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any of misunderstanding or otherwise shall be allowed.
  - (c) The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents.
  - (d) Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools etc. will be available to him as per local conditions and other factors having a bearing on the execution of the work.
3. The terms and conditions of the tender would be as follows:
  - (a) Once the tender is awarded, the winning bidder will have to remove (*without any damage*) the existing lighting and to supply and install the LED based lighting within 30 working days.
  - (b) Buy-back option: The bidders will also have the option to procure the lights and fixtures removed to fit LED-based lighting in the Embassy



of India. For this, the bidders have to quote price for buy back as per the format given in Annex-I.

- (c) Bidder will also furnish with the tender, complete and full details of the specification of the LED lighting, details of warranty and maintenance.
- (d) Contract amount, once agreed to by firm, and shall not be increased during the period of the contract.
- (e) Price quoted should be on all-inclusive basis and shall include the cost of all services, personnel, material, transportation, rentals, taxes etc. No extra cost beyond the quoted amount shall be payable on any account. Price must be quoted as per format given in Annex-I.
- (f) Price quoted in the bids of the tender should remain valid for acceptance for 90 days from the date of closing tender, without any price escalation for whatever reason.
- (g) Guarantee / Warranty of supplied material should be at least 5 years quoted with price bid.
- (h) All products provided by the companies should meet the European norms assigned by National Regulatory Authority in Poland for LED Lighting.
- (i) A Bid shall be treated as successful only after the competent authority in the Embassy of India has approved it in accordance with the terms of the Tender Notice. A contract shall be signed between the Embassy of India and the successful Bidder.
- (j) The Embassy of India reserves the right to revoke the contract at any time if the service rendered is not found satisfactory during the period of contract.
- (k) The bid in sealed envelope superscripted "Tender for Installation of LED Lighting" addressed to the Head of Chancery, Embassy of India, 2 Myśliwiecka Street, 00-459 Warsaw and must reach on or before **30 November 2017 by 17:00 hrs.** The bids will be opened on **04 December 2017 at 15:00 hrs** in the Conference Room of the Chancery. Bids may be delivered or sent by post at the aforementioned address so as to reach on or before the prescribed date and time. Mission will not be responsible for any postal delay.



(A.S. Takhi)  
Counsellor/Head of Chancery

**Format for submitting the Price Schedule for installation of LED based lighting at the Embassy of India, Warsaw (Poland)**

Embassy of India, Warsaw

Tender No. ....

Date:

Price Schedule (item-wise):

Sr. No.	Type of LED Light	Quantity	Price per unit	Total amount (in PLN)	Buy-back (price quoted for existing light)	Amount payable (after deduction buy-back price)

Name of firm

Address for correspondence

Contact

Details

Unit price (in PLN)

Total Price (in PLN)

Note: 1. The above quoted prices are complete in all respect as per technical specifications inclusive of all packing, forwarding, transit insurance, loading & unloading, transportation, installation & other charges etc.

2. Certified that rates quoted for the above items are as per specifications, terms & conditions mentioned in the tender document.

(Signature of Authorized Signatory)

Name & Designation:

Company seal